



Black River Railroad Historical Trust, Inc.

P.O. Box 232
Ringoes, New Jersey 08551
www.brrht.org
908-782-6622

Application Instructions

Step 1:

Print this entire document.

Step 2:

Carefully read the two page “Membership Policy” section of this document. This outlines our annual Dues, types of membership, and other membership details.

Step 3:

Completely fill out the one page “Application For Membership” section of your printout. Please double check to make sure you’ve completed all applicable fields.

Step 4:

If you plan on volunteering in train service on the Black River & Western Railroad, fill out the one page “Black River Railroad System Employee Personal Information” section of your printout. This is a requirement for all train service volunteers. If you do not plan to volunteer in train service skip this step.

Step 5:

Mail your completed paperwork, along with a check made payable to “Black River Railroad Historical Trust” for your first year’s member dues to:

*BRRHT: Attn Membership
PO Box 232
Ringoes, NJ 08551*

Do not include these printed instructions or your copy of our membership policy in your application; keep them for your records.

If you plan to attend one of our upcoming General Membership Meetings you may hand-deliver your application at the meeting to any of the Trust Directors. If you do so, please bring your completed paperwork and check in a sealed envelope clearly labeled “New Membership Application” on the outside.

Thank you for deciding to join the Black River Railroad Historical Trust!



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MEMBERSHIP POLICY

1. Types of membership:
 - Adult
 - a. Available to applicants ages 15 and up.
 - b. Dues are \$30 per calendar year.
 - i. New members must submit full amount of annual dues with application form. The pro-rated amount of the first year's dues will be applied to the amount due during the next calendar year.
 - c. Included benefits:
 - i. Voting privilege for one adult.
 - ii. Black River Railroad System railroad training.
 - iii. One free Black River Railroad Historical Trust (BRRHT) t-shirt upon joining, one time only. This benefit does not apply to members joining the BRRHT prior to June 23, 2007.
 - iv. One year subscription to The Grip mailed to one address.
 - v. Discount on all BRRHT merchandise.
 - Family
 - a. Includes standard membership for two adults (ages 15 and up) with all benefits as defined for adult membership.
 - b. Includes non-voting sponsor membership for all children (under age 15) in the family. Children are not to be listed as official members in corporate records.
 - c. Dues are \$50 per calendar year. First year's dues are pro-rated.
 - Associate Membership
 - a. Available to adults that are directly associated with BRRHT Corporate Sponsors. Individuals must be able to prove such relationship exists.
 - b. Dues are not required.
 - c. Included benefits:
 - i. Black River Railroad System railroad training.
 - ii. Ability to participate in volunteer projects with the BRRHT.
2. Corporate Sponsorship
 - a. Available to businesses / corporations not affiliated with Black River Railroad System or BRRHT.
 - b. Employees of corporate sponsors are not considered members of the BRRHT. These individuals are eligible for Associate Membership.
 - c. Includes a 20% discount on Black River & Western Railroad (BRW) train tickets for all employees. Discount is made available through an internet coupon redeemable at Black River & Western Railroad ticket offices. Discount may not be combined with additional coupons. Black-out dates may apply at the discretion of the BRRHT and BRW.
 - d. Includes complimentary placement of a company advertisement in four consecutive issues of the BRRHT's newsletter if the company provides an ad meeting any and all

requirements set forth by the BRRHT. BRRHT reserves the right to reject ads that do not meet size, resolution, or contents requirements, or are deemed inappropriate.

- e. Includes a 15% discount on BRW charters.
- f. Fee is \$250 per calendar year.

3. Notes:

- Memberships and Sponsorships shall become effective upon approved receipt of a completed application form and the full amount of the first year's dues (pro-rated where applicable) by a BRRHT director. Membership expires at the end of each calendar year; may be renewed without submitting another application if the next year's dues are received by a BRRHT director on or before January 31.
- If a membership / sponsorship application is received by a BRRHT director and the full amount of the applicant's first year's dues are not received by a director within 14 calendar days, the application shall be rejected. In the event an application is rejected for any reason, every reasonable effort shall be made to contact the applicant(s) accordingly.
- If a Corporate Sponsorship is terminated for any reason, Associate Members affiliated with same organization shall be notified as such, and be given the opportunity to join the BRRHT as Adult Members. Benefits of Associate Membership expire 30 calendar days from the date of Corporate Sponsorship termination.

Member Dues Discount

Active BRRHT members may earn a discount on their annual dues after the completion of one full calendar year of membership. This discount may be earned by donating time and effort in official BRRHT projects. Discounts shall be applied based on the following guidelines:

- Volunteer Hours:
 - "Volunteer Hours" represent documented volunteer hours approved by a representative of the BRRHT Board of Directors (BoD) in compliance with this policy.
 - Eligible hours: time spent working on official BRRHT projects.
 - Non-eligible hours: Train crew service, travel time to and from BRRHT activities (unless travel is required commensurate with such activity (i.e. supply acquisition)), time spent on general administrative duties.
- Discount Thresholds:
 - Adult: At least 24 Volunteer Hours: \$5 discounted from the following year's annual dues.
 - Adult: At least 48 Volunteer Hours: \$10 discounted from the following year's annual dues.
 - Family Members Only: At least 72 Volunteer Hours: \$15 discounted from the following year's annual dues.
 - Discount limited to a maximum of \$10 per year for Adult and \$15 per year for Family.
- Earning the Discount:
 - Members must log their Volunteer Hours on the provided form. Each entry must be approved and signed by the appropriate Project Chairman or a representative of the BRRHT BoD. The BRRHT BoD and the BRRHT Membership Committee reserve the right to challenge or disallow log entries that appear illegitimate.
 - The completed hours log must be submitted to the BRRHT Membership Committee by December 31. Late hour logs will not be accepted.
 - Previously un-submitted hour logs from prior years will be accepted at the discretion of the Membership Committee.
 - Volunteer hours performed prior to July 1, 2007 are not eligible for this program.



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Application for Membership

Complete all applicable sections of this application, printing clearly. Mail this completed form to the BRRHT at P.O. Box 232, Ringoes, NJ 08551. Include a check for your first year's made payable to "Black River Railroad Historical Trust". You will be contacted when your application and dues have been received.

Application Type:	Adult \$30 Family \$50 Associate \$0		
Primary Applicant Info:			
Name:			
Street:			
City, State, Zip:			
Primary Phone:		Cell	Work Home
Other Phone:		Cell	Work Home
Email:			
Date of Birth:			
For Family Application Only:			
2 nd Adult's Name:			
Children's Names:			
For Associate Application Only:			
Name of corporate sponsor:			
I am interested in (check all that apply):			
<input type="checkbox"/>	Supporting the BRRHT with my member dues.		
<input type="checkbox"/>	Working on equipment restoration projects at Ringoes, NJ.		
<input type="checkbox"/>	Working on BR&W passenger trains.		
<input type="checkbox"/>	Serving on one or more BRRHT committees.		
I found out about the BRRHT from:			
<i>All applicants listed on this form have read the BRRHT membership policy (available at brrht.org) and agree to all of its terms and conditions.</i>			
Signed (primary applicant):			Date:
Approved by Director:			Date:

BLACK RIVER RAILROAD SYSTEM EMPLOYEE PERSONAL INFORMATION

Name: _____ Date of Birth: ___/___/___
 Address: _____
 City: _____ State: _____ Zip: _____
 Home Phone: _____ Work Phone: _____
 Cell: _____ Fax: _____
 E-Mail: _____
 In Case of Emergency (ICE*) contact: _____
 Relationship: _____ At phone: _____ (During duty hours)
 Alternate phone: _____

All new employees are required to be a member of either the Black River Railroad Historical Trust, Inc., or the New York Susquehanna & Western Technical & Historical Society during the first year as an employee of the Black River Railroad System. Membership after the first year is optional.

Employer: _____ Occupation: _____
 Employer Address: _____
 Employer Phone: _____ Point of Contact: _____

For personnel who have railroading experience fill in Columns 1, 2 & 3. All other personnel fill in only Column 3.			
	1. Qualified by RR & date	2. Currently a Student	3. Interested in becoming
Trainman			
Brakeman			
Conductor			
Fireman			
Engineer - Diesel			
Engineer - Steam			
Railroad Reference: _____			
Point of contact: _____ Position: _____ Phone: _____			

Prefer to work on, or to be assigned as follows (use reverse side for additional space):

Unable to work as follows (use reverse side for additional space):

Signed: _____ Date: _____

Membership is current in BRRHT / NYSWT&HS Certified by Officer: _____
 Initial Safety Training conducted on: ___/___/___ Given at: _____ By: _____

NOTE: * - It is recommended by Emergency Personnel and First Responders to program an ICE number into your cell phone in the event you may become incapacitated so that your ICE Point Of Contact can be contacted promptly.